



PRESBYTERIAN  
WOMEN

STAFF DIRECTORY

# Who Ya' Gonna Call?

## SUSAN JACKSON-DOWD

Executive Director  
x5368  
susan.jackson-dowd@pcusa.org

**BOD Committee support:**  
Admin, Finance, Personnel,  
Search, Gathering Planning Team



- administration
- personnel
- policies and procedures
- PW, Inc., Board of Directors, moderator support
- funds development, stewardship
- Triennial Business Meeting, Business Meeting Team
- Churchwide Gathering and national event oversight, contracts
- PW organization (bylaws, incorporation, United Nations, etc.)
- PW constituency support and participation
- keynotes, workshops, presentations
- PC(USA) agency and entity relationships
- PC(USA) General Assembly
- Commission on the Status of Women
- ecumenical relationships
- public relations

## SHARON DUNNE GILLIES

Managing Editor  
x5688  
sharon.gillies@pcusa.org

**BOD Committee/Group support:**  
*Horizons* Editorial Committee,  
Emerging Ministries,  
Communications,  
Young Women's Reps



- *Horizons* planning, content, contracts
- editorial
- content writing
- web content
- programmatic resources
- permissions, copyright
- translation
- social media
- Churchwide Gathering program, registration, and communications

## CHERI HARPER

Program Manager  
x5402  
cheri.harper@pcusa.org

**BOD Committee/Group support:**  
Bible Study, Emerging Ministries,  
CMOC, LDG, Synod Reps



- Bible study management, editing
- Creative Ministries Offering Committee
- Leadership Development and Seminarian Grants
- synod support
- synod moderator network
- mission
- Global Exchange/USAME
- editorial
- content writing
- translation
- social media
- keynotes, workshops, presentations
- Business Meeting
- Churchwide Gathering plenary

## CARISSA HEROLD

Communications/  
Public Relations Associate  
x5322  
carissa.herold@pcusa.org

**BOD Committee support:**  
Stewardship Advisory,  
Communications



- stewardship
- marketing and promotion
- advertising
- subscriptions
- stewardship
- Honorary Life Memberships
- inventory
- PW constituency support
- trademark
- event support
- remote resource centers
- social media
- Churchwide Gathering exhibit hall, communications, marketing

# Who Ya' Gonna Call?

## **RHONDA MARTIN**

Finance Manager  
x5596  
rhonda.martin@pcusa.org

**BOD Committee support:**  
Finance, CMOC, LDG



- finances
- budget
- accounting
- insurance
- audit
- PW Shop and PCUSA Store
- PW treasurer support, all levels
- grants and offerings
- event and meeting support
- International Committee of Fellowship of the Least Coin financial support
- Board meeting logistics
- Triennial Business Meeting
- Churchwide Gathering financial office

## **STEPHANIE PATTERSON**

Communications Manager  
x5358  
stephanie.patterson@pcusa.org

**BOD Committee/Group support:**  
Racial Equity, Communications,  
Members at Large



- website/Google site(s)
- multimedia
- digital communication
- project management
- scheduling
- design
- technology
- training
- social media
- PW Shop and PCUSA Store
- Racial Equity Dialogue (RED) Program
- Business Meeting A/V liaison
- Churchwide Gathering A/V liaison, design and communications

## **MINDI STIVERS**

Mission Specialist I  
x5398  
mindi.stivers@pcusa.org



- invoices
- giving receipts
- product orders
- inventory
- customer service
- archives
- Honorary Life Membership support
- PW Shop and PCUSA Store
- Triennial Business Meeting support
- Board meeting logistics support
- Churchwide Gathering finance office

## STAFF DIRECTORY

presbyterianwomen.org

844/PWPCUSA

(844/797-2872)

 youtube.com/presbyterianwomen

 facebook.com/presbyterianwomenpcusa

 flickr.com/presbyterianwomen

 pinterest.com/pwpcusa/

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