

2024 Churchwide Gathering Registration/Technical Support

Registration for Presbyterian Women’s 2024 Churchwide Gathering is entirely online.

Go to presbyterianwomen.org/gathering and click the “Register” button in the upper-right corner.



You’ll be directed to a secure page (<https://ogaevents.pcusa.org>) that prompts you to log in with your username and password:

Returning users, enter your username and password (from the 2018 Gathering) and click submit. Go to page 5 of this guide, “Beginning your Gathering registration.”

New/first-time attendees will need to create a username and password. Go to page 2.

Attendees of past Gatherings who need username and password support, go to page 3.

New Users: Creating a New Username and Password

Create a new account

Username

E-mail address

Password

Password (again)

You will receive a verification email, with a link to access the on-line registration site. You should receive this email within 15 minutes.

Already have an account? [Log in.](#)
[Forgot your password?](#)

1. Enter a username, your email address and then enter a password.

*Pro Tip: Write or enter your username and password below, or enter them into your password organizer. Both usernames and passwords are case sensitive.



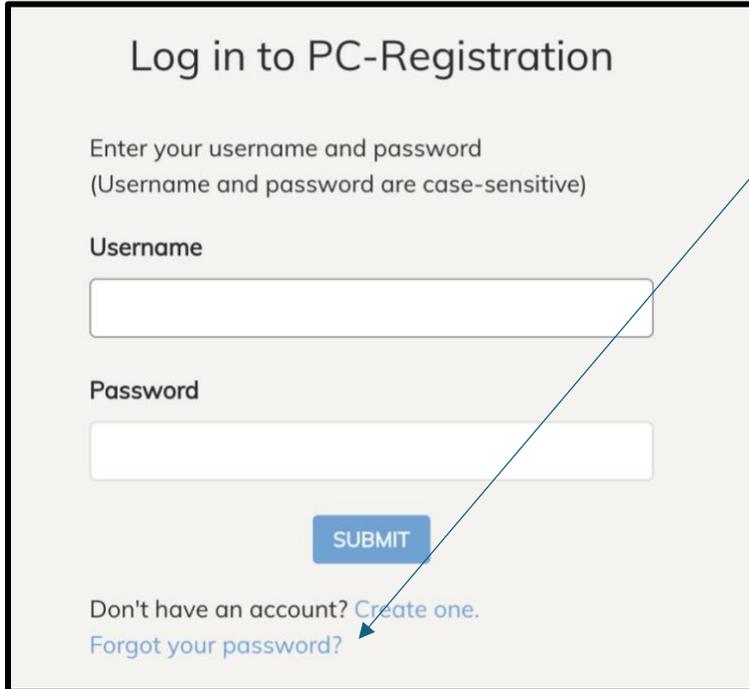
USERNAME:

PASSWORD:

2. Click submit and then check your email. You will receive an email from “GA Meeting Service,” with the subject line “Account Activation.” Follow the instructions in the email and proceed to page 5 of this guide.

Attendees of Past Gatherings Needing Username and Password Support

1. On <https://ogaevents.pcusa.org>, click the link that says “Forgot your password?”



Log in to PC-Registration

Enter your username and password
(Username and password are case-sensitive)

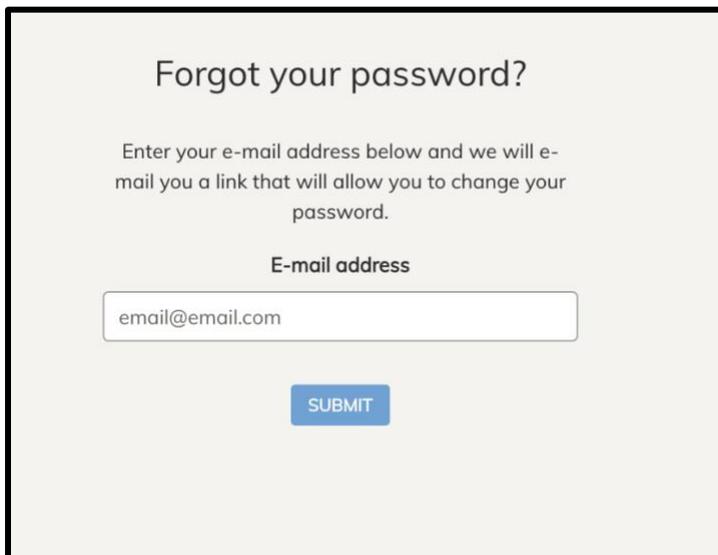
Username

Password

SUBMIT

Don't have an account? [Create one.](#)
[Forgot your password?](#)

2. You will be sent to a new page titled “Forgot your password?” Enter your email and click submit.



Forgot your password?

Enter your e-mail address below and we will e-mail you a link that will allow you to change your password.

E-mail address

SUBMIT

You will be redirected to a new page with the following message:

Password reset link sent

We've e-mailed a password reset link to the e-mail address you submitted. If you do not receive it within the next few minutes, that e-mail address might not be registered on our system. You can [create](#) a new account or contact the registrar for assistance at gameetingservice@pcusa.org.

3. Check your email within the next 10 minutes. If you have an account, you will receive an email from “GA Meeting Service.” The email will look like the screenshot below, and includes a link for resetting your password.

Password reset on PC(USA) OGA Event Registration Inbox x

GA Meeting Service <gameetingservice@pcusa.org> 4:16 PM (1 minute ago) ☆ 😊 ↶ ⋮
to me ▾

You're receiving this e-mail because you requested a password reset for your user account at PC(USA) OGA Event Registration.

Please click the following link to securely reset your password.

<http://ogaevents.pcusa.org/accounts/password/reset/confirm/MjQzMjE/6j3-f639ccb8a575e55887e4/>

Your username, in case you've forgotten: Lulu1988

Note that the last line of the email includes your username.

4. Click the link to reset your password. Enter your new password in both of the fields and click submit.



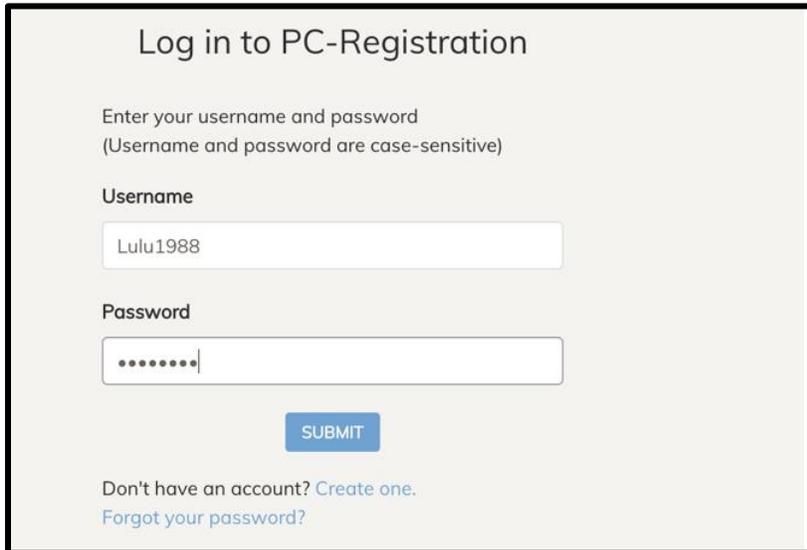
Pro Tip: Write or enter your username and password below, or enter them into your password organizer. Both usernames and passwords are case sensitive.

USERNAME:
PASSWORD:

5. Return to <https://ogaevents.pcusa.org> and enter your username and password.

Beginning Your Gathering Registration

1. Go to <https://ogaevents.pcusa.org/accounts/login/?next=/register/2024-churchwide-gathering-presbyterian-women/> . Enter your username and password (and be sure they're written down for your records!) and click the blue "Submit" button.



The screenshot shows a login form titled "Log in to PC-Registration". Below the title, it says "Enter your username and password (Username and password are case-sensitive)". There are two input fields: "Username" with the text "Lulu1988" and "Password" with masked characters ".....". A blue "SUBMIT" button is centered below the fields. At the bottom, there are links: "Don't have an account? [Create one.](#)" and "[Forgot your password?](#)".

Pro Tip!

Before you register download the Guide from presbyterianwomen.org/cwg-guide.

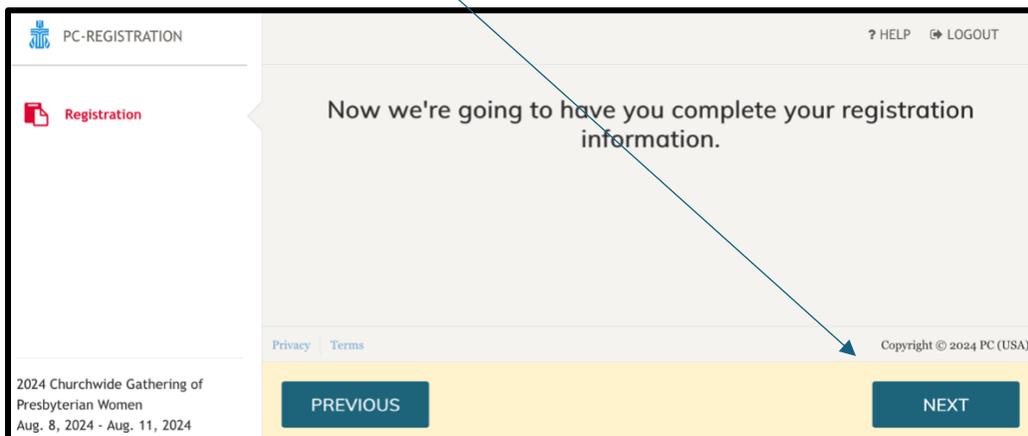


The Gathering Guide is your guide to all things Gathering!

Take a few minutes to read through the resource, making notes and plans.

This will make your registration process easier—you'll be prepared to select options about how your Gathering days will unfold!

2. You will be directed to page that looks like the below image. Click the green "Next" button.



The screenshot shows a registration completion page. At the top left is the "PC-REGISTRATION" logo. In the top right corner are links for "? HELP" and "LOGOUT". A large grey banner in the center says "Now we're going to have you complete your registration information." Below this banner are links for "Privacy" and "Terms". At the bottom of the page, there are two buttons: a yellow "PREVIOUS" button on the left and a green "NEXT" button on the right. A blue arrow points from the text in step 2 to the "NEXT" button. The footer contains the text "2024 Churchwide Gathering of Presbyterian Women Aug. 8, 2024 - Aug. 11, 2024" and "Copyright © 2024 PC (USA)".

3. Enter the required fields for first name, name for badge and last name. Click “Next.”

PC-REGISTRATION

Registration

Registration Information

Required fields are marked with an * asterisk. Once you're done, click Next to continue.

First name *
Lulu

Preferred badge first name/nickname *
Lulu

Last name *
Bluebird

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PREVIOUS

NEXT

4. On the page that looks like the image below, under the “Primary Role” header, select either in-person or online participation from the drop-down menu. (You may also provide details about your participation in PW—under the “Secondary Role” header—for possible events and communications at the Gathering.) Click “Next” after making your selections.

PC-REGISTRATION

Registration

Thanks Lulu. Please use the drop down box to tell us your primary role at this event.

Primary Role *

PW Gathering In-person Attendee
PW Gathering Online Participant

First Time Attendee
 Horizons representative
 Bible study leader
 Clergy
 National Assoc of Presbyterian Clergywomen
 Elder
 USA Mission Experience/Global Exchange participant
 Past Board/CCT Member

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NEXT

5. The Registration Information page that begins with fields for contact information also includes demographic details and requests for accessibility in plenary.

While the accessibility fields appear for all users, only in-person attendees need to fill out.

Click “Next” after submitting your requests and details.

The screenshot shows a registration form with the following sections:

- Accessibility:** Three checkboxes: Amplification, Wheelchair or scooter seating, and Low vision seating.
- Special Dietary Requirements (For in-person attendees only):** A list of checkboxes: No restrictions, Vegetarian, Vegan, Gluten-free, No dairy, No nuts, No shellfish, and Other - SPECIFY BELOW.
- Interpretation:** A dropdown menu titled "I request simultaneous interpretation in ..." with "Provided in plenary sessions only" in smaller text. The menu is open, showing "Korean" and "Spanish" (highlighted in blue). Below the dropdown is a text input field containing "Robin".
- Emergency contact phone *:** A text input field containing "098-765-4321".
- Footer:** "2024 Churchwide Gathering of Presbyterian Women Aug. 8, 2024 - Aug. 11, 2024" on the left, and "PREVIOUS" and "NEXT" buttons on the right.

Now Choose Your Path!

If you selected in-person participation, go to step 6A (page 8).

If you selected online participation, go to step 7A (page 13).

6A. In-person participants should select between full participation or a single one-day registration. Click “Next” after making your selection.

Component	Description
<input checked="" type="checkbox"/>	Full Gathering Participation - In-person \$450.00
<input type="checkbox"/>	One-day registration - Thursday \$150.00
<input type="checkbox"/>	One-day registration - Friday \$150.00
<input type="checkbox"/>	One-day registration - Saturday \$150.00

Total Component Fees: \$ 450.00

6B. On the “Activities” screen (not pictured), you will see the provided meals for each day. There are six time-blocks for workshops for full registrants; three time-blocks for one-day registrants (Friday or Saturday). Click the title of the workshop for a description of the session and leader. You may make one workshop selection for each time block, or not make a selection.

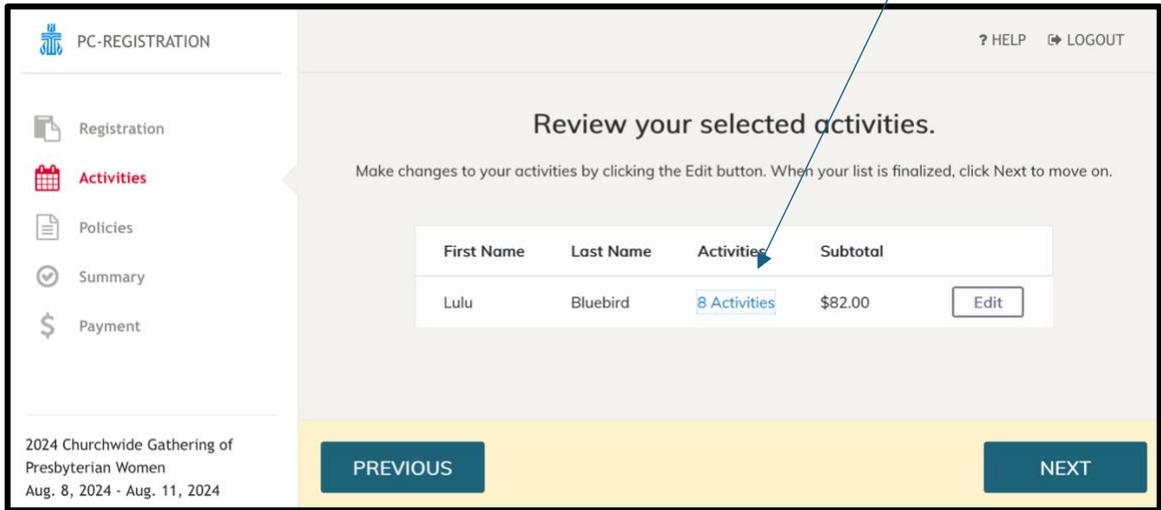
After the last workshop time block, you have the options to

- attend one or more book discussion groups
- purchase a ticket to a synod lunch or the National Association of Presbyterian Clergywomen luncheon
- volunteer
- prepurchase a \$25 Gathering tote bag
- give a \$12 gift to the Presbyterian Tree Fund to “offset” carbon impact of Gathering travel

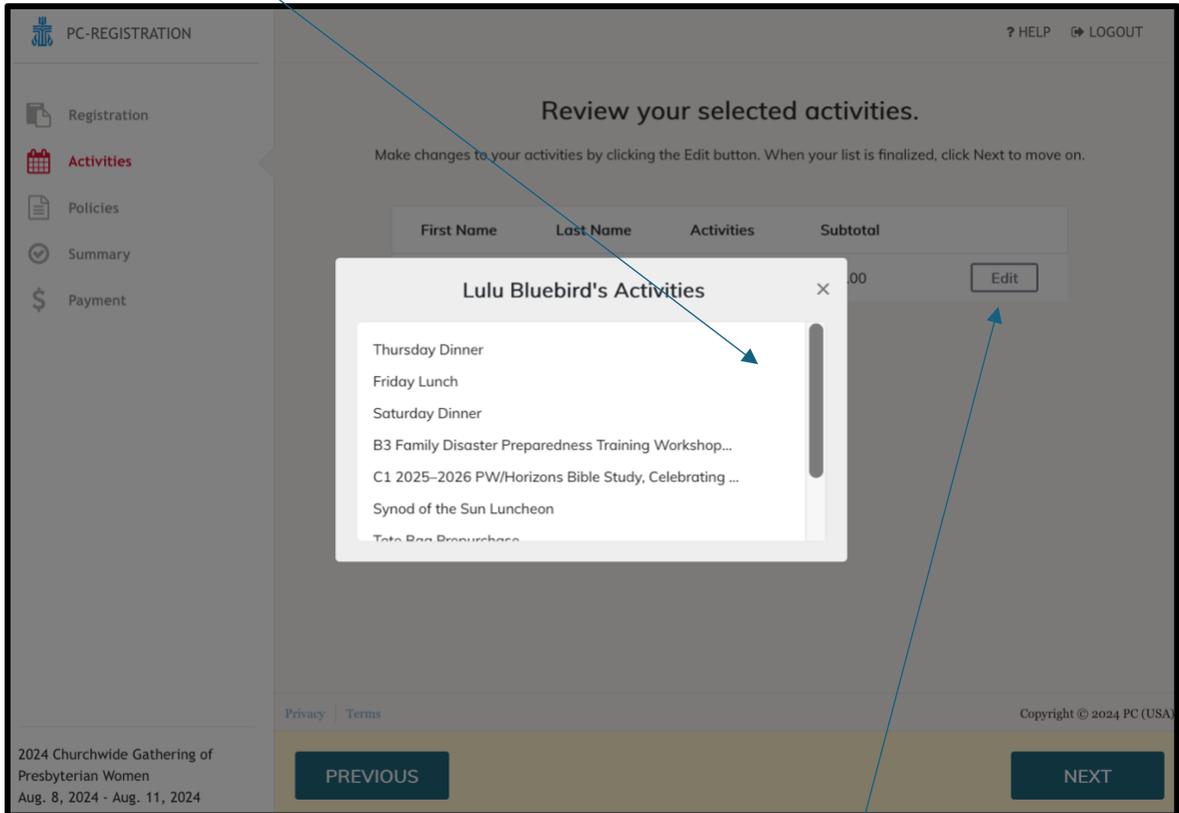
Make your selections and click “Next.”

6C. Review your activities and additional purchases. Click on the blue hyperlinked “Activities” to see the meals, workshops and other selections.

Please note that the dollar amount that appears does not reflect the registration cost yet, only extras.



In the gray bordered box that appears, you will see your selections. You may need to scroll using the ribbon on the side of the pop-up box to see all choices.



Click the X in the upper right of the box to close it out. Click “Edit” to adjust your selections or click “Next” if you have no changes.

6D. Read the waivers, releases and the cancellation policy. Check the box after each of the three policies after reading. Then click “Next.”

PC-REGISTRATION

Registration

Activities

Policies

Summary

Payment

Policy

Please read and check that you agree with the policies below before moving on.

Please confirm on each policy that you agree to each of them before submitting the registration.

PW 2024 Photography Waiver and Releases

Photographers, reporters, videographers, historians, scrapbookers and many others will be capturing cherished moments at this Gathering. By being a part of this event, you may find your image, voice or quotes used in reporting or promotion, and/or streamed and posted online. The Open Meeting Policy of the General Assembly of the Presbyterian Church (U.S.A.) (“PC(USA)”) calls on us to conduct our ministries in this spirit of openness, trust and public scrutiny. By attending and participating, you give Presbyterian Women in the Presbyterian Church (U.S.A.), Inc. (“PW”), the PC(USA), operating for secular, corporate purposes via Presbyterian Church (U.S.A.), A Corporation (“A Corporation”), its affiliated institutions, related entities, and ecumenical partners permission to use your image, voice, feedback, and quotes on a perpetual, worldwide, irrevocable basis in any and all media including, but not limited to, websites, online posting and streaming, print, cable and broadcast media without submission or re-submission to you for approval. You understand that third parties accessing web pages can view and download your image, voice and quotes, and you release PW, A Corporation, their affiliated institutions, related entities, and ecumenical partners from any liability to you, your heirs or your assigns in connection with or arising out of such downloading by third parties.

I have read and agree to the above.

PREVIOUS NEXT

6E. On the “Summary” page, review your selections one final time. Click “Previous” to make adjustments or “Next” to proceed to payment.

PC-REGISTRATION

Registration

Activities

Policies

Summary

Payment

Summary

Please review your purchase details.

Please carefully check the items you have selected, and make corrections if needed. After you confirm the details below, click Next to move on to Payment.

Lulu Bluebird

COMPONENTS

Full Gathering Participation - In-person

ACTIVITIES

C1 2025-2026 PW/Horizons Bible Study, Celebrating Our Resilience and Joy in Jesus Christ—Rhashell Hunter

B3 Family Disaster Preparedness Training Workshop—Marilyn Stone and Lynette Williams

Carbon offset to support Presbyterian Tree Fund

Tote Bag Prepurchase

Synod of the Sun Luncheon

Saturday Dinner

Thursday Dinner

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PREVIOUS NEXT

6F. On the “Payment” page, by default all items will be selected for payment. You may uncheck items if you need to pay for them with a second debit or credit card. Enter your credit card information, check the box next to “I’m not a robot” then enter your billing information. Click “Process payment” to complete your registration.

Qty	Item	Fee	Payment ID
1	Full Gathering Participation - In-person	450.00	
1	Synod of the Sun Luncheon	45.00	
1	Tote Bag Prepurchase	25.00	
1	Carbon offset to support Presbyterian Tree Fund	12.00	
Total:		\$ 532.00	

Items to apply payment to

- Full Gathering Participation - In-person (Lulu Bluebird) \$450.00
- Synod of the Sun Luncheon (Lulu Bluebird) \$45.00
- Tote Bag Prepurchase (Lulu Bluebird) \$25.00
- Carbon offset to support Presbyterian Tree Fund (Lulu Bluebird) \$12.00

Amount to apply to this form of payment

532.00

Payment Method

Credit Card

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PREVIOUS PROCESS PAYMENT

6H. Hooray—you’ve done it!

You’ll receive a confirmation message on screen, and then an email message when your registration is confirmed.

Remember to reserve a room at the Marriott St. Louis Grand, 800 Washington Ave., St. Louis, MO 63101.

For a safer experience, don’t click on other online offers but instead, book your hotel reservation in one of the below three ways:

- [Click here to book your hotel stay.](#) ***Preferred method for making a reservation**
- Call 877-303-0104 (the Marriott reservation line). To access the group rate, request the "**Churchwide Gathering of Presbyterian Women 2024 Room Block.**" You may also use your Marriott points to reserve your room via this phone number.

P.S.

Gatherings are more fun with your flock! [Invite a friend with a printable “Meet me in St. Louis” Gathering postcard!](#)

7A. Online attendees should check the box next to “Online Participation” and then click “Next.”

PC-REGISTRATION ? HELP LOGOUT

Registration
Activities
Policies
Summary
Payment

For the Gathering Registration, select only one (full day, 1 one day, etc.)
Select the components for which you will register.

Component	Description	Cost	
<input checked="" type="checkbox"/>	Online Participation	Includes plenary, worship and select workshops	\$150.00

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<https://opaevents.pcusa.org>

PREVIOUS NEXT

7B. On the next screen, check the box next to “Activities for on-line participants.” You may also click those hyperlinked words for details on how plenary will be available and the list of workshops that will be recorded and when they will be available.

PC-REGISTRATION ? HELP LOGOUT

Registration
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Payment

Activities
Select which activities you would like to attend.

Click on an activity name if you need more information. Don't worry, this can be edited later if you're not sure what activities to sign up for yet.

Activity	Date	Time	Cost
<input checked="" type="checkbox"/> Activities for on-line participants - click here for more information			\$0.00

Total Activity Fees: \$ 0.00

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PREVIOUS NEXT

7C. Click on the blue hyperlinked “Activities” to review your selection. Please note that the dollar amount will be \$0 at this point. The cost of online registration will be added later. Click “Next.”

PC-REGISTRATION

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Review your selected activities.

Make changes to your activities by clicking the Edit button. When your list is finalized, click Next to move on.

First Name	Last Name	Activities	Subtotal	
Lulu	Bluebird	1 Activities	\$0.00	<input type="button" value="Edit"/>

PREVIOUS

NEXT

7D. Read the waivers, releases and the cancellation policy. Check the box after each of the three policies after reading. Then click “Next.”

PC-REGISTRATION

Registration

Activities

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Payment

Policy

Please read and check that you agree with the policies below before moving on.

Please confirm on each policy that you agree to each of them before submitting the registration.

PW 2024 Photography Waiver and Releases

Photographers, reporters, videographers, historians, scrapbookers and many others will be capturing cherished moments at this Gathering. By being a part of this event, you may find your image, voice or quotes used in reporting or promotion, and/or streamed and posted online. The Open Meeting Policy of the General Assembly of the Presbyterian Church (U.S.A.) (“PC(USA)”) calls on us to conduct our ministries in this spirit of openness, trust and public scrutiny. By attending and participating, you give Presbyterian Women in the Presbyterian Church (U.S.A.), Inc. (“PW”), the PC(USA), operating for secular, corporate purposes via Presbyterian Church (U.S.A.), A Corporation (“A Corporation”), its affiliated institutions, related entities, and ecumenical partners permission to use your image, voice, feedback, and quotes on a perpetual, worldwide, irrevocable basis in any and all media including, but not limited to, websites, online posting and streaming, print, cable and broadcast media without submission or re-submission to you for approval. You understand that third parties accessing web pages can view and download your image, voice and quotes, and you release PW, A Corporation, their affiliated institutions, related entities, and ecumenical partners from any liability to you, your heirs or your assigns in connection with or arising out of such downloading by third parties.

I have read and agree to the above.

PREVIOUS

NEXT

7E. On the “Summary” page, review your selections one final time. Click “Previous” to make adjustments or “Next” to proceed to payment.

PC-REGISTRATION

Registration
Activities
Policies
Summary
Payment

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Summary

Please review your purchase details.

Please carefully check the items you have selected, and make corrections if needed.
After you confirm the details below, click Next to move on to Payment.

Lulu Bluebird

COMPONENTS

Online Participation

ACTIVITIES

Activities for on-line participants - click here for more information

PREVIOUS

NEXT

7F. On the “Payment” page, by default all items will be selected for payment. You may uncheck items if you need to pay for them with a second debit or credit card. Enter your credit card information, check the box next to “I’m not a robot” then enter your billing information. Click process payment to complete your registration.

PC-REGISTRATION

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Please select how you will pay for each item.

Select the items to be included in the same method of payment, and then complete the payment information below, until the balance is paid in full.

Charges

Qty	Item	Fee	Payment ID
1	Online Participation	150.00	
		Total:	\$ 150.00

Items to apply payment to

Online Participation (Lulu Bluebird) \$150.00

Amount to apply to this form of payment

150.00

Payment Method

Credit Card

**For GA staff and others representing one of the 6 GA agencies: Please use the Budget Code option for fees that your agency/committee will cover.*

Credit Card Information

Credit Card Number * CVV * [What's this?](#)

Credit Card Type *

PREVIOUS

PROCESS PAYMENT

7G. Hooray—you’ve done it! You’ll receive a confirmation message on screen, and then an email message when your registration is confirmed.