Presbyterian Women's **ANNUAL MISSION FUND**

Information for PW Treasurers and Leaders

About This Resource

PW treasurers and leaders, you may find yourself called to serve "behind the scenes," pouring over ledgers, building spreadsheets, developing PowerPoint presentations, and counting and banking "least coins." Scripture assures us that each are blessed with "gifts that differ according to the grace given to us" (Rom. 12:6a). With your careful and considerable work, Presbyterian Women—the organization and the individuals who are Presbyterian women—can thrive and share our abundance to transform the world for God's people and creation. Your role helps promote awareness of all that Presbyterian Women makes possible, and strengthens the financial foundation of PW's mission, program and administration.

This resource tells when and how to promote and receive gifts to PW's Annual Mission Fund. The information is specific to your work in encouraging financial support of PW's Annual Mission Fund. In the pages that follow, you will find

- a timeline and checklist for promoting and giving to PW's Annual Mission Fund,
- a list of PW resources to support giving,
- a PW in the Congregation Pledge Form,
- a PW in the Presbytery Pledge Form, and
- a pledge card template.

Another publication, the PW Annual Mission Fund Promotional Resource, answers why we give to PW, highlighting what PW's mission and ministry entails. The PW Annual Mission Fund Promotional Resource mails to PW moderators and treasurers. The resource is available to download or order as a print piece. Find links at to order or download at presbyterianwomen.org/annual-fund.

Thank you for sharing your gifts with Presbyterian Women.

If you have questions about PW's Annual Mission Fund, contact Rhonda Martin, PW financial manager, rhonda.martin@pcusa.org or 844/797-2872, ext. 5596.

A Letter from Your 2024–2027 PW Churchwide Moderator

Dear PW sisters,

For more than 230 years, our faith-driven organization of Presbyterian Women has empowered our siblings in Christ by nurturing faith, supporting mission, working for justice and peace and building inclusive, caring communities. Truly, community is a precious gift from God and what we do together and for one another is an act of faith. God calls us as stewards of creation, which includes all of God's people, to participate as God's hands and feet in the world.

Participants in Presbyterian Women faithfully tackle the challenging work of the world without hesitation. We show up, we take action, we get it done. Our passion is boundless. And it all begins with you and your support of the PW Annual Mission Fund.

Through the transformative power of our PW communities' giving, the Annual Mission Fund fosters deeper connections, encourages collaboration and makes possible support of a wide range of ministries. This unity strengthens PW's overall mission and outreach efforts. Through your contributions, we can provide essential resources, uplift those in need and make possible opportunities for leadership development, spiritual growth and community engagement. Supporting the Annual Mission Fund ensures that we can continue to serve those who are on the margins and are in need of hope. Together we can create a ripple effect that resonates from the pews to the world, effecting real, lasting change, inspiring future generations and fostering a legacy of compassion, faith and action.

In unity,

Pam Snyder

Pam Snyder, Moderator, 2024–2027 Board of Directors Presbyterian Women in the PC(USA), Inc.

Queridas Hermanas PW,

Durante más de 230 años, nuestra organización de Mujeres Presbiterianas, impulsada por la fe, ha empoderado a nuestros hermanos en Cristo alimentando la fe, apoyando la misión, trabajando por la justicia y la paz y construyendo comunidades inclusivas y solidarias. Verdaderamente, la comunidad es un don precioso de Dios y lo que hacemos juntos y unos por otros es un acto de fe. Dios nos llama como administradores de la creación, que incluye a todo el pueblo de Dios, a participar como manos y pies de Dios en el mundo.

Las participantes en las Mujeres Presbiterianas afrontan fielmente y sin vacilaciones el difícil trabajo del mundo. Nos presentamos, actuamos y lo hacemos. Nuestra pasión no tiene límites. Y todo comienza con usted y su apoyo al Fondo Misionero Anual del PW.

A través del poder transformador de las donaciones de nuestras comunidades PW, el Fondo Misionero Anual fomenta conexiones más profundas, estimula la colaboración y hace posible el apoyo a una amplia gama de ministerios. Esta unidad refuerza la misión general y los esfuerzos de divulgación de PW. A través de sus contribuciones, podemos proporcionar recursos esenciales, elevar a los necesitados y hacer posibles oportunidades para el desarrollo del liderazgo, el crecimiento espiritual y el compromiso con la comunidad. Apoyar el Fondo Misionero Anual garantiza que podamos seguir sirviendo a quienes se encuentran en los márgenes y necesitan esperanza. Juntos podemos crear un efecto dominó que resuene desde los bancos hasta el mundo, produciendo un cambio real y duradero, inspirando a las generaciones futuras y fomentando un legado de compasión, fe y acción.

En unidad,
Pam Snyder, Moderadora, 2024–2027 Junta Directiva
Mujeres Presbiterianas en la IP (EE. UU.), Inc.

PW 자매 여러분께,

230여 년 동안 신앙 중심의 장로교 여선교회는 신앙을 키우고, 선교를 지원하고, 정의와 평화를 위해 일하며, 포용과 배려의 공동체를 구축함으로써 그리스도 안에서 형제자매들에게 힘을 실어주었습니다. 진정으로 공동체는 신이 주신 소중한 선물이며, 우리가 함께 그리고 서로를 위해 하는 일은 믿음의 행위입니다. 하나님은 모든 하나님의 백성을 포함한 창조세계의 청지기로서 우리를 부르셔서 세상에서 하나님의 손과 발로 참여하게 하십니다.

장로교 여성 참가자들은 주저 없이 세상의 어려운 일에 충실히 임합니다. 우리는 나타나서 조치를 취하고 일을 완수합니다. 우리의 열정은 무한합니다. 그리고 이 모든 것은 여러분과 PW 연례 선교 기금에 대한 여러분의 지원에서 시작됩니다.

연례 선교 기금( )은 PW 커뮤니티의 기부가 가진 혁신적 힘을 통해 더 깊은 관계를 형성하고 협업을 장려하며 다양한 사역을 지원할 수 있도록 합니다. 이러한 통합은 PW의 전반적인 사명과 지원 활동을 강화합니다. 여러분의 기부를 통해 필수 자원을 제공하고, 도움이 필요한 사람들을 격려하며, 리더십 개발, 영적 성장 및 커뮤니티 참여의 기회를 제공할 수 있습니다. 연례 선교 기금을 후원해 주시면 소외되고 희망이 필요한 사람들에게 지속적으로 봉사할 수 있습니다. 우리는 함께 강단에서 전 세계로 울려 퍼지는 파급 효과를 만들어 실질적이고 지속적인 변화를 일으키고 미래 세대에게 영감을 주며 연민, 믿음, 행동의 유산을 육성할 수 있습니다.

단결로,

팸 스나이더, 사회자
이사회
미국장로교 총회 여성연합회

Timeline for Encouraging Support of PW's ANNUAL MISSION FUND

Commitments to Presbyterian Women's Annual Mission Fund (formerly the Mission Pledge) are traditionally made through PW in the Congregation during a fall PW group meeting, gathering or event. Pledges are honored and gifts are received throughout the following year.

The increasingly online way we live our lives has opened the door to creative and easy ways to give to Presbyterian Women. Suggestions follow for how to promote the Annual Mission Fund and receive pledges in person or via email, mail and/or text. Use any model that works for your group—an initial appeal at an in-person meeting followed by text and email reminders, a staffed table at a reception after church where PWs drop off their pledge cards in flower pots, or any other method that builds excitement and appreciation for PW and allows all to express their commitment to supporting PW ministries!

Telling the PW story often and widely combined with making giving to PW convenient can help grow Presbyterian Women's impact around the world.

Leaders' roles

All PW leaders have important roles to promote giving to PW's Annual Mission Fund. Not all groups have the same leadership positions or giving patterns. Carry out the Annual Mission Fund campaign in a way that works for your congregation, presbytery and synod.

CAMPAIGN TIMELINE AND CHECKLISTS

In Fall 2026

PW in the Synod (PWS) moderator

✓ Offer support to PW leaders responsible for giving.

PW in the Presbytery (PWP) moderator

✓ Write a personal letter (to share with each congregation in the presbytery) that includes

- a story about what PW's Annual Mission Fund means to you and PW in the Congregations in your presbytery and
- an invitation to prayerfully consider personal pledges/gifts to PW's Annual Mission Fund.

✓ Offer support to PW leaders responsible for giving.

PW in the Congregation (PWC) or circle leader

✓ Receive, order or download

- a PW Annual Mission Fund Promotional Resource
- a pledge card template
- the pledge form for PW in the Congregation
- PWP moderator cover letter

! These three items also are available at presbyterianwomen.org/annual-fund.

✓ Choose and share your PW Annual Mission Fund impact story, noting that this fund supports every PW mission and ministry program and the PC(USA).

! Find stories about what the Annual Mission Fund and PW make possible within the pages of *Horizons* magazine, on PW's website (presbyterianwomen.org) or social media and even in your own circle or presbytery!

✓ Distribute pledge cards during an online or in-person worship service, congregation or PW event. Attendees will use them to make pledges for the 2027 Annual Mission Fund.

- **In person:** Give everyone an envelope with a pledge card inside (#10 envelopes work well). Ask each person to write their name on the outside of the envelope, prayerfully decide how much to give to PW's 2027 Annual Mission Fund, write the pledge amount on the card and return it to you in the envelope.
- **Online:** Email the pledge card template to the group and ask them to print it, or to write their monthly pledges on an index card. Ask the group to mail, email or text you their pledge amount or a copy of their completed pledge card. Record each person's pledge amounts in your files. Send monthly reminders to the group to mail their monthly gift to you.

✓ Add pledge amounts and report the total on the Annual Mission Fund pledge form for PW in the Congregation.

✓ Send the completed form to the Presbyterian Women in the Presbytery (PWP) moderator or Celebration Giving representative by November 15, 2026.

Celebration Giving representatives or PW in the Presbytery leaders

✓ Ensure that all PW in the Congregation groups have made pledges.

✓ Record the pledge total on the form for PW in the Presbytery and attach a list of the PWCs that are pledging.

✓ Keep the original and send copies by December 3, 2026, to the

- treasurer of PW in the Presbytery,
- moderator of PW in the Synod, and
- PW Business Office, Rm. 4611, 100 Witherspoon St., Louisville, KY 40202-1396.

✓ Write a personal thank-you letter to each PW in the Congregation that pledges support for the 2027 PW Annual Mission Fund.

Throughout 2027

PWC member(s) responsible for pledges/gifts

✓ Once a month (or according to your congregation or PW group's giving pattern), ask congregation or PW group members to give toward their pledge amount for the year.

- In person: Distribute the envelopes that contain each person's pledge card. Consider ordering the small envelopes for giving through the PW in the Congregation (see below). Record the amounts given throughout the year on the pledge card. Give the money received to PWC treasurer or person responsible for pledges/gifts.
- Online: Email those who pledged with a reminder to give, including updates on their gifts throughout the year, examples of what PW's Annual Mission Fund makes possible and personal stories from people who financially support PW. Record the amounts given throughout the year. Include the mailing or drop-off address (and clear directions) about who in your PW group should receive gifts toward their pledges.

✓ Send quarterly gifts from the congregation* with all other quarterly gifts to the PWP treasurer by March 10, June 10, September 10 and December 10, 2027.

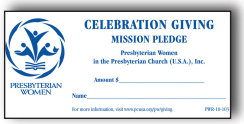
- Remittance forms are available at presbyterianwomen.org/annual-fund.
- Treasurers also receive these forms from Rhonda Martin, PW Business Office, 844/797-2872, ext. 5596, or rhonda.martin@pcusa.org.

Resources to Promote Giving

Giving Envelopes

PW in the Congregation groups may find it helpful to use preprinted envelopes to receive Annual Mission Fund gifts.

ENVELOPE FOR GIVING THROUGH PW IN THE CONGREGATION



Circle and/or congregation members can use the small, group giving envelope to honor gifts toward their group's pledge. See this page (under "2027, PWC member(s) responsible for pledges/gifts") for instructions on using group giving envelopes. Group giving envelopes can be ordered online (presbyterianwomen.org/shop) or by telephone (800/533-4371); ask for item PWR10103; $1/pack of 50, plus shipping.

ENVELOPE FOR GIVING OUTSIDE THE PW GROUP

The large individual giving envelope is ideal for individuals who

- do not participate in a PW circle,
- attend a church without an active PW group,
- would like a tax receipt for their gift,
- want to give via credit card, or
- wish to make an additional gift over and above their group pledge.

Consider sending these envelopes to those in your group or congregation who did not pledge. If your group or congregation has outreach events for any ministries, ask if these envelopes could be included in materials handed out.

Please make these individual giving envelopes available at congregation, presbytery and synod meetings and gatherings, as well as at special events as appropriate. Consider mailing them to individuals in advance of virtual meetings. Individual giving envelopes (available in packs of 10) can be ordered online (presbyterianwomen.org/shop) or by telephone (800/533-4371); ask for item PWR20456; free.

Pledge Cards

Pledge cards are an easy way for PW in the Congregations to make and keep track of pledges. The pledge card follows and is available at presbyterianwomen.org/annual-fund.

Gifts via credit card can be made online at presbyterianwomen.org/give. Individuals can give to PW's Annual Mission Fund at any time by sending a check made payable to Presbyterian Women, with "Annual Mission Fund" and the name of their presbytery in the memo line, to
Presbyterian Women Remittance Processing
PO Box 643652
Pittsburgh, PA 15264-3652

***Tax receipts are available for PWC or PWP group gifts only. Individuals who would like tax receipts for their gifts should follow the instructions found in the green-tinted box above.**
Contact Rhonda Martin, 844/797-2872, ext. 5596, or rhonda.martin@pcusa.org, for more information.
Please note that presbyteries and synods will be credited for all individual gifts.

Pledge Card

2027 Presbyterian Women Annual Mission Fund

Name _____ **Amount pledged** _____

January	**$** _____	**July**	**$** _____
February	**$** _____	**August**	**$** _____
March	**$** _____	**September**	**$** _____
April	**$** _____	**October**	**$** _____
May	**$** _____	**November**	**$** _____
June	**$** _____	**December**	**$** _____

Cultivating Presbyterian Women

We ask that you prayerfully consider your gift to PW's 2027 Annual Mission Fund.

Total amount paid _____ **Treasurer's signature** _____

Pledge Card

2027 Presbyterian Women Annual Mission Fund

Name _____ **Amount pledged** _____

January	**$** _____	**July**	**$** _____
February	**$** _____	**August**	**$** _____
March	**$** _____	**September**	**$** _____
April	**$** _____	**October**	**$** _____
May	**$** _____	**November**	**$** _____
June	**$** _____	**December**	**$** _____

Cultivating Presbyterian Women

We ask that you prayerfully consider your gift to PW's 2027 Annual Mission Fund.

Total amount paid _____ **Treasurer's signature** _____

Pledge Card

2027 Presbyterian Women Annual Mission Fund

Name _____ **Amount pledged** _____

January	**$** _____	**July**	**$** _____
February	**$** _____	**August**	**$** _____
March	**$** _____	**September**	**$** _____
April	**$** _____	**October**	**$** _____
May	**$** _____	**November**	**$** _____
June	**$** _____	**December**	**$** _____

Cultivating Presbyterian Women

We ask that you prayerfully consider your gift to PW's 2027 Annual Mission Fund.

Total amount paid _____ **Treasurer's signature** _____

Presbyterian Women's **ANNUAL MISSION FUND** (Mission Pledge)

PW in the Congregation Pledge Form

January 1, 2027—December 31, 2027

As Presbyterian Women, we make the following pledge to support the mission of Presbyterian Women in the Presbytery, Presbyterian Women in the Synod and Presbyterian Women at the churchwide level, as well as the mission of the Presbyterian Church (U.S.A.).

Please indicate below the amount pledged to PW at each level.

- To support the mission of **Presbyterian Women churchwide** _____
- To support the mission of **Presbyterian Women in the Synod** _____
- To support the mission of **Presbyterian Women in the Presbytery** _____

Total Annual Mission Fund Pledge from PW in the Congregation _____

Name of Congregation _____

_____

Signature of the moderator of Presbyterian Women in the Congregation

_____

Address

_____

City State Zip

_____

Phone Email

Deadlines

This pledge form should be completed and sent to the moderator of Presbyterian Women in the Presbytery (or whoever is responsible for giving) no later than **November 15, 2026**. Send all quarterly payments of this pledge to the **treasurer of Presbyterian Women in the Presbytery by March 10, June 10, September 10, and December 10, 2027.**

Instructions

1. Enter the pledge amount for support of Presbyterian Women at the churchwide level (including support for the mission of the church worldwide).
2. Enter the amount of support for Presbyterian Women at each level, as requested by your PW in the Presbytery and PW in the Synod.
3. Keep a copy of this form for your records and send the original to the person indicated below.

_____

Moderator of Presbyterian Women in the Presbytery or designee

_____

Address

_____

City State Zip

_____

Phone Email

Presbyterian Women's **ANNUAL MISSION FUND** (Mission Pledge)

PW in the Presbytery Pledge Form

January 1, 2027—December 31, 2027

As Presbyterian Women, we make the following pledge to support the mission of Presbyterian Women in the Presbytery, Presbyterian Women in the Synod and Presbyterian Women at the churchwide level, as well as the mission of the Presbyterian Church (U.S.A.). Presbyterian Women in the Presbytery is responsible for reporting the total amount pledged in congregations.

Please indicate below the amount pledged to PW at each level.

- To support the mission of **Presbyterian Women churchwide** _____
- To support the mission of **Presbyterian Women in the Synod** _____
- To support the mission of **Presbyterian Women in the Presbytery** _____

Total Annual Mission Fund Pledge from PW in the Congregations _____

Name of Presbytery _____

_____

Signature of the moderator of Presbyterian Women in the Presbytery (or whoever is responsible for PW giving in the Presbytery)

_____

Address

_____

City State Zip

_____

Phone Email

Instructions

- Keep one copy of this form for your files.
- Mail this pledge form no later than **December 3, 2026** to each of the following:
  1. Treasurer of PW in the Presbytery
  2. Moderator of PW in the Synod
  3. PW Business Office, 100 Witherspoon St., Rm 4611, Louisville, KY 40202-1396

Quarterly Churchwide Payments

Send quarterly payments to

Presbyterian Women Remittance Processing
PO Box 643652
Pittsburgh, PA 15264-3652

Quarterly churchwide payments should be mailed by **March 15, June 15, September 15,** and **December 15, 2027** with remittance forms supplied to treasurers of PW in the Presbytery. These forms can also be downloaded at presbyterianwomen.org/annual-fund.